



“YOU HAD ME AT HELLO” Award Nomination Form



Spartanburg School District Two will award an effective frontline communicator its “You Had Me at Hello” Award at the district’s annual JHH Welcome Back Convocation for staff. Finalists will be selected by a district committee, based on their contacts and observations and nominations from school staff and the public. Using the district’s evaluation instrument, an external team of “secret shoppers” with expertise in customer service will recommend a winner from the group of finalists.

Classified school staff who communicate with/greet the public on a daily basis are eligible for the award. Individuals must have been employed by District Two a minimum of three years to be considered. Award winners are ineligible for the award for three years after receiving it. All nominees receive Golden Rule awards upon their first nomination each year (limited to one such Golden Rule recognition per year).

I nominate the following frontline representative for the District Two “You Had Me at Hello” Award:

Nominee

Name _____

Position _____

School/Location _____

Using ten words or fewer, please describe the nominee’s approach to customer service and his/her job—e.g., problem solver, rapport builder, customer care leader, professional appearance and demeanor, etc.

Please give one concrete example of a situation that demonstrates the nominee’s outstanding customer service skills (e.g., a specific situation with a parent, student, or staff member that leads you to describe him/her as an excellent problem solver, rapport builder, customer care leader, etc.).

Thank you!

Submitted by

Name _____

Telephone # _____

Date _____

E-mail address _____

Relationship with school _____